

**SECTION 3D(a):  
COMMUNITY COMMITTEE EXECUTIVE DELEGATION SCHEME**

<b>Well-Being</b>	
<b>Function</b>	
<b>To promote and improve the economic, social and environmental well-being of the Committee's area, including the commissioning of activities for children and young people<sup>1</sup>.</b>	<ul style="list-style-type: none"> <li>• To take decisions in relation to commissioning of provision and/or services;</li> <li>• To monitor and evaluate activity relating to the use of the annual capital and revenue allocation to each Committee;</li> <li>• To actively engage and involve children and young people throughout the planning, decision making and evaluation of provision and services to meet their needs and aspirations.</li> </ul>

<b>Local Services</b>	
<b>Function</b>	
<b>Community Centres<sup>2</sup></b>	<p>In relation to each community centre identified by the Director of Communities and Environment as within the Committee's area, to:</p> <ul style="list-style-type: none"> <li>• oversee controllable revenue budgets, operational arrangements and the use of the centres;</li> <li>• agree and implement a schedule of charges and discounts for directly managed centres;</li> <li>• make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</li> </ul>
<b>CCTV<sup>3</sup></b>	To maintain an overview of the service in the Committee's area and receive regular information about it.

<sup>1</sup> Function also delegated to Director of Communities and Environment

<sup>2</sup> Function also delegated to Director of Communities and Environment

<sup>3</sup> Function also delegated to Director of Communities and Environment

<p><b>Neighbourhood Management Co-ordination<sup>4</sup></b></p>	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> <li>• to agree priority neighbourhoods (through the approval of the Community Plan); and</li> <li>• to agree and monitor Neighbourhood Improvement Plans for the Committee's area.</li> </ul>
<p><b>Street cleansing &amp; Environmental Enforcement Services<sup>5</sup>:</b></p> <ul style="list-style-type: none"> <li>• Litter bin emptying</li> <li>• Litter picking and associated works</li> <li>• Street sweeping and associated works</li> <li>• Leaf clearing</li> <li>• Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing.</li> <li>• Dog Controls (fouling, straying, dogs on leads, dog exclusions)</li> <li>• Fly tipping enforcement</li> <li>• Enforcement of domestic &amp; commercial waste issues</li> <li>• Litter-related enforcement work</li> <li>• Enforcement on abandoned &amp; nuisance vehicles</li> <li>• Overgrown vegetation</li> <li>• Highways enforcement (placards on streets, A boards, cleanliness)</li> <li>• Graffiti enforcement work</li> <li>• Proactive local environmental promotions.</li> </ul>	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> <li>• the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)</li> <li>• the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.</li> </ul> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>

<sup>4</sup> Function also delegated to Director of Communities and Environment

<sup>5</sup> Function also delegated to Director of Communities and Environment

<b>Parks and Countryside<sup>6</sup></b>	<p>In relation to the horticultural maintenance of community parks, cemeteries, closed churchyards, recreation grounds, urban woodland, natural areas, maintenance of roundabouts, other floral features and local green space:</p> <ul style="list-style-type: none"><li>• to be responsible for the prioritisation and allocation of investment funding available for parks and green space; and</li><li>• to be responsible for labour resource allocation decisions on an annual basis using the parks asset register to calculate requirements and plan alternative management scenarios.</li></ul>
<b>Community Infrastructure Levy Neighbourhood Fund<sup>7</sup></b>	<p>To make decisions in relation to spending CIL neighbourhood funds in accordance with the neighbourhood fund spending guidance.</p> <p>To work closely with Parish Councils, community groups and infrastructure providers to promote shared infrastructure planning and maximise use of CIL resources.</p>

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<sup>6</sup> Function also delegated to Director of Communities and Environment

<sup>7</sup> Function also delegated to Director of Communities and Environment